

**AGENDA**  
**FLORIDA DEPARTMENT OF LAW ENFORCEMENT**

September 8, 2004

- ITEM 1. Respectfully submit the **Minutes of the March 30, 2004 Cabinet Meeting, Minutes of the May 25, 2004 Cabinet Meeting, and Minutes of the June 24, 2004 Cabinet Meeting.**

(See Attachment 1)

RECOMMEND APPROVAL

- ITEM 2. Respectfully submit the **Florida Department of Law Enforcement 2003-2004 Annual Performance Report, with Contracts, Agreements and Purchases over \$100,000 for April 1 through June 30, 2004.**

(See Attachment 2)

RECOMMEND APPROVAL

- ITEM 3. Respectfully submit the **Florida Department of Law Enforcement Proposed Legislative Budget Request for Fiscal Year 2005-2006.**

(See Attachment 3)

RECOMMEND APPROVAL

**Cabinet Affairs Contact**  
**Administrator Heather Smith**  
**410-7001**

**MINUTES**  
**FLORIDA DEPARTMENT OF LAW ENFORCEMENT**

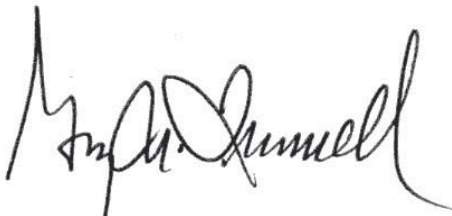
March 30, 2004

The Florida Department of Law Enforcement met on this date in the Leesburg Opera House, Leesburg, Florida, with the following Cabinet members present:

Honorable Jeb Bush, Governor  
Honorable Charles H. Bronson, Commissioner of Agriculture  
Honorable Charlie Crist, Attorney General  
Honorable Tom Gallagher, Chief Financial Officer

**ITEM 1. Respectfully submit the Florida Department of Law Enforcement Quarterly Performance Report 2<sup>nd</sup> Quarter, with Contracts and Purchases over \$100,000.00 for October 1 through December 31, 2003.**

Motion to approve by Commissioner Bronson. Second by General Crist. Report approved without objection.



---

Guy M. Tunnell  
Commissioner



---

Carol Bishop  
Secretary

**MINUTES**  
**FLORIDA DEPARTMENT OF LAW ENFORCEMENT**

May 25, 2004

The Florida Department of Law Enforcement met on this date in the Cabinet Meeting Room, LL03, The Capitol, Tallahassee, Florida, with the following Cabinet members present:

Honorable Jeb Bush, Governor  
Honorable Charles H. Bronson, Commissioner of Agriculture  
Honorable Charlie Crist, Attorney General  
Honorable Tom Gallagher, Chief Financial Officer

ITEM 1. Respectfully submit the **Minutes of the March 9, 2004 Cabinet Meeting**.

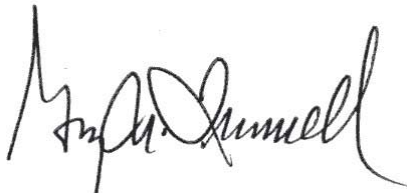
Motion to approve by Chief Financial Officer Gallagher. Seconded by General Crist. Minutes approved without objection.

ITEM 2. Respectfully submit the **Florida Department of Law Enforcement Quarterly Performance Report 3<sup>rd</sup> Quarter, with Contracts, Agreements and Purchases over \$100,000 for January 1 through March 31, 2004**

Motion to approve by General Crist. Seconded by Commissioner Bronson. Report approved without objection.

ITEM 3. Respectfully submit **FDLE's Performance Contract for Fiscal Year 2004-2005**.

Motion to approve by Chief Financial Officer Gallagher. Seconded by General Crist. Contract approved without objection.



---

Guy M. Tunnell  
Commissioner



---

Carol Bishop  
Secretary

**MINUTES**  
**FLORIDA DEPARTMENT OF LAW ENFORCEMENT**

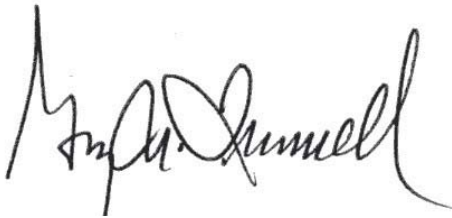
June 24, 2004

The Florida Department of Law Enforcement met on this date in the Cabinet Meeting Room, LL-03, The Capitol, Tallahassee, Florida with the following Cabinet members present:

Honorable Jeb Bush, Governor  
Honorable Charles H. Bronson, Commissioner of Agriculture  
Honorable Charlie Crist, Attorney General  
Honorable Tom Gallagher, Chief Financial Officer

**ITEM 1. Respectfully submit for final adoption, Rule 11C-4.009, Uniform Arrest Affidavits and Reports in Title 11 of the Florida Administrative Code.** Rule adopts the Uniform Arrest Affidavit and Arrest Report for use by law enforcement agencies in DUI arrest and is required by 2002 Amendment to section 943.05, Florida Statutes.

Motion to approve by Chief Financial Officer Gallagher. Second by General Crist. Rule approved for final adoption and without objection.



---

Guy M. Tunnell  
Commissioner



---

Carol Bishop  
Secretary

# Annual Performance Report

F I S C A L   Y E A R   2 0 0 3 - 2 0 0 4

**Florida Department of  
Law Enforcement**



<b>Fiscal Year 2003-2004 Performance</b>	<b>Actual</b>	<b>Standard</b>
<b>Executive Direction and Support Program</b>		
Administrative support costs as a percent of total agency costs	3.7%	4.0%
Number of grants disbursed	428	400
Total number of agencies accredited	117	109
Number of cases awarded emergency violent crime funds	78	18
<b>Investigations and Forensics Program</b>		
Number and percent of lab service requests completed	81,797 / 95%	73,112 / 95%
Average number of days to complete lab service requests:		
• AFIS (Automated Fingerprint Identification System)	33	50
• CER (Computer Evidence Recovery)	41	90
• Chemistry	26	30
• Crime Scene	25	30
• Firearms	70	80
• Latents	63	60
• Microanalysis	111	115
• Serology / DNA	155 <sup>1</sup>	111
• Toxicology	26	40
Number of DNA samples added to the DNA Database	35,307	30,000
Number of crime scenes processed	847	600
Number and percent of criminal investigations closed resulting in an arrest	621 / 65% <sup>2</sup>	812 / 66%
Number and percent of closed criminal investigations resolved	793 / 84% <sup>2</sup>	906 / 73%
Number of criminal investigations worked	2,436 <sup>2</sup>	2,696
Number and percent of criminal investigations closed	948 / 39% <sup>2</sup>	1,240 / 46%
Number of short-term investigative assists worked	3,275 <sup>3</sup>	3,571
Number of domestic security concerns reported and responded to by Regional Domestic Security Task Forces	762	6
Number of requests for investigative analytical support responded to by the Regional Investigative Support Centers	6,320	5,557
Percentage of customers who found FDLE's emergency preparedness and response efforts useful	100%	97%
Number of dignitaries provided with FDLE protective services	85	52
Amount of fraudulent benefits withheld as a result of public assistance fraud investigations	\$21.2 million	\$20.1 million
Number of public assistance fraud investigations conducted	5,430	5,625
<b>Capitol Police Program</b>		
Number of criminal incidents per 1,000 employees	8.99	9.38
Number of officer patrol hours	114,999	91,800
Number of calls for service	14,536	9,384
<b>Information Program</b>		
Percentage of responses from FCIC hot files that contain substantive information within defined timeframe	99%	96%
Percentage of time FCIC is running and accessible to criminal justice entities	99.9%	99.5%
Percentage of responses to criminal history record check customers within defined timeframe	100%	92%
Percentage of criminal arrest information received electronically for entry into the criminal history system	84%	85%
Number of certified operators	54,552	53,550
Percentage of criminal history data on file compiled accurately	93%	90%
Number of responses to requests for criminal history record checks	2.14 million	1.77 million
Number of registered sexual predators/offenders identified to the public	31,877	33,032
Number of missing children cases worked through MCIC	4,810	800
Number of arrests/identification records created and maintained	7.6 million	7.7 million
Number of criminal history errors corrected	139,752 <sup>4</sup>	168,000
Number of disposition records added to the criminal history file	626,588 <sup>5</sup>	900,000

<b>Fiscal Year 2003-2004 Performance</b>	<b>Actual</b>	<b>Standard</b>
<b>Professionalism Program</b>		
Number and percent of individuals who pass the basic certification examination for law enforcement officers, correctional officers, and probation officers	7,691 / 84%	4,800 / 80%
Number of course curricula and examinations developed or revised	139	135
Number of examinations administered	9,291	6,000
Number of individuals trained by the Florida Criminal Justice Executive Institute	879	745
Number of law enforcement officers trained by D.A.R.E.	533	145
Number of professional law enforcement certificates issued	24,657	25,000
Number of domestic security training courses delivered	527	150
Percentage of training schools in compliance with standards	78%	80%
Number of breath-testing instruments inspected	426 <sup>6</sup>	491
Number of discipline referrals processed (for state and local LEOs, COs, and CPOs)	1,499	1,500
Number of criminal justice officer disciplinary actions	423 <sup>7</sup>	452
Number of program and financial compliance audits performed	3,103	2,000
Number of records audited to validate the accuracy and completeness of ATMS2 record information	9,609	6,500

### **Performance Explanation (did not achieve 95% of standard)**

<sup>1</sup> Serology / DNA: During FY 03-04, the Department continued to outsource backlogged cases and transfer incoming serology / DNA cases between labs to keep up with the incoming demand. The Department also purchased automated equipment, which processes multiple samples simultaneously.

<sup>2</sup> Number and percent of criminal investigations closed resulting in an arrest, Number and percent of closed criminal investigations resolved, Number of criminal investigations worked, Number and percent of criminal investigations closed: Investigative resources statewide were redirected to assist with the Free Trade Area of the Americas Summit and the Republican Governor's Conference in the Miami Region during November. In addition, the Jacksonville Region and Headquarters devoted manpower to the G-8 Commerce Summit in South Georgia during June. The Department also committed significant resources to a 3-month multi-agency wire intercept case. Overall, the number of major cases worked and closed has been impacted by these factors as well as by the Department's involvement in lengthy and complex cases which typically require more time and resources to resolve. The loss of experienced Agents to retirement and the training of new sworn personnel have also impacted measures.

<sup>3</sup> Number of short-term investigative assists worked: FDLE responded to all requests for short-term criminal investigative assistance from other law enforcement agencies. For FY 03-04, this number was lower than anticipated.

<sup>4</sup> Number of criminal history errors corrected: This measure consists primarily of technical errors that are submitted by criminal justice agencies to FDLE for correction. The measure fluctuates on a monthly basis based on the number of errors identified.

<sup>5</sup> Number of disposition records added to the criminal history file: The rate of felony records added monthly to the Computerized Criminal History file fluctuates based on: the number of electronic submissions received, programming issues at the county level, the number of cases dispositioned during a given month, and the number of electronic submissions sent for correction and entry.

<sup>6</sup> Number of breath-testing instruments inspected: The Alcohol Testing Program is in the process of transitioning to a new evidentiary breath test instrument (the Intoxilyzer 8000) for use in the state of Florida. During FY 03-04, FDLE Alcohol Breath Test Inspectors were involved in evaluating the new instrumentation, creating curricula, and delivering training to law enforcement officers. While the performance standard for this measure was not met, FDLE did meet statutory requirements that mandate the department to inspect each of the state's 415 evidentiary breath test machines once a year.

<sup>7</sup> Number of criminal justice officer disciplinary actions: The standard for the number of disciplinary actions is based on an estimate for the year; FDLE does not control the actual number. All disciplinary referrals under the purview of the Criminal Justice Standards and Training Commission were reviewed and appropriate action taken according to administrative rule.

**Notes:**

Number of cases awarded emergency violent crime funds: Improved marketing of availability of these funds has led to an increase in the number of case submissions and total cases funded across all categories (violent crime, victim/witness protection and drug cases). In addition, certain federal funding for drug investigations has new criteria that restrict its use. As a result, a growing number of local law enforcement agencies are seeking funding through the state emergency violent crime funds.

Number of domestic security concerns reported and responded to by Regional Domestic Security Task Forces: The standard was initially based on "on scene" responses, however, FDLE has reported investigative and intelligence responses by the Task Forces. The standard for FY 04-05 has been increased from 6 to 1,000 to more accurately capture the efforts of the Domestic Security Task Forces.

Number of missing children cases worked through MCIC: The high number of cases worked is due to the influx of electronic missing child reports from the Department of Children and Families. The standard for FY 04-05 has been increased from 800 to 2,000 to account for the automated transmittal of these reports.

Number of law enforcement officers trained by D.A.R.E.: As the result of a new curriculum, all D.A.R.E. Officers statewide had to be retrained in order to continue to teach the program. The number is expected to be more in line with the approved standard of 145 in FY 04-05.

Number of domestic security training courses delivered: The standard for this measure was established prior to the delivery of any courses and was only an estimate. The state's training schools have had heavy interest from the law enforcement community in attending these specialized domestic security courses.

*A complete copy of the Florida Department of Law Enforcement's 2003-2004 Annual Performance Report is available online. The report contains performance measures for this fiscal year as well as program highlights of new initiatives and noteworthy accomplishments. Please take the opportunity to visit the site at [www.fdle.state.fl.us/annualreport/03-04/index.html](http://www.fdle.state.fl.us/annualreport/03-04/index.html)*



**Florida Department of Law Enforcement  
P.O. Box 1489, Tallahassee, Florida 32302  
[www.fdle.state.fl.us](http://www.fdle.state.fl.us)**



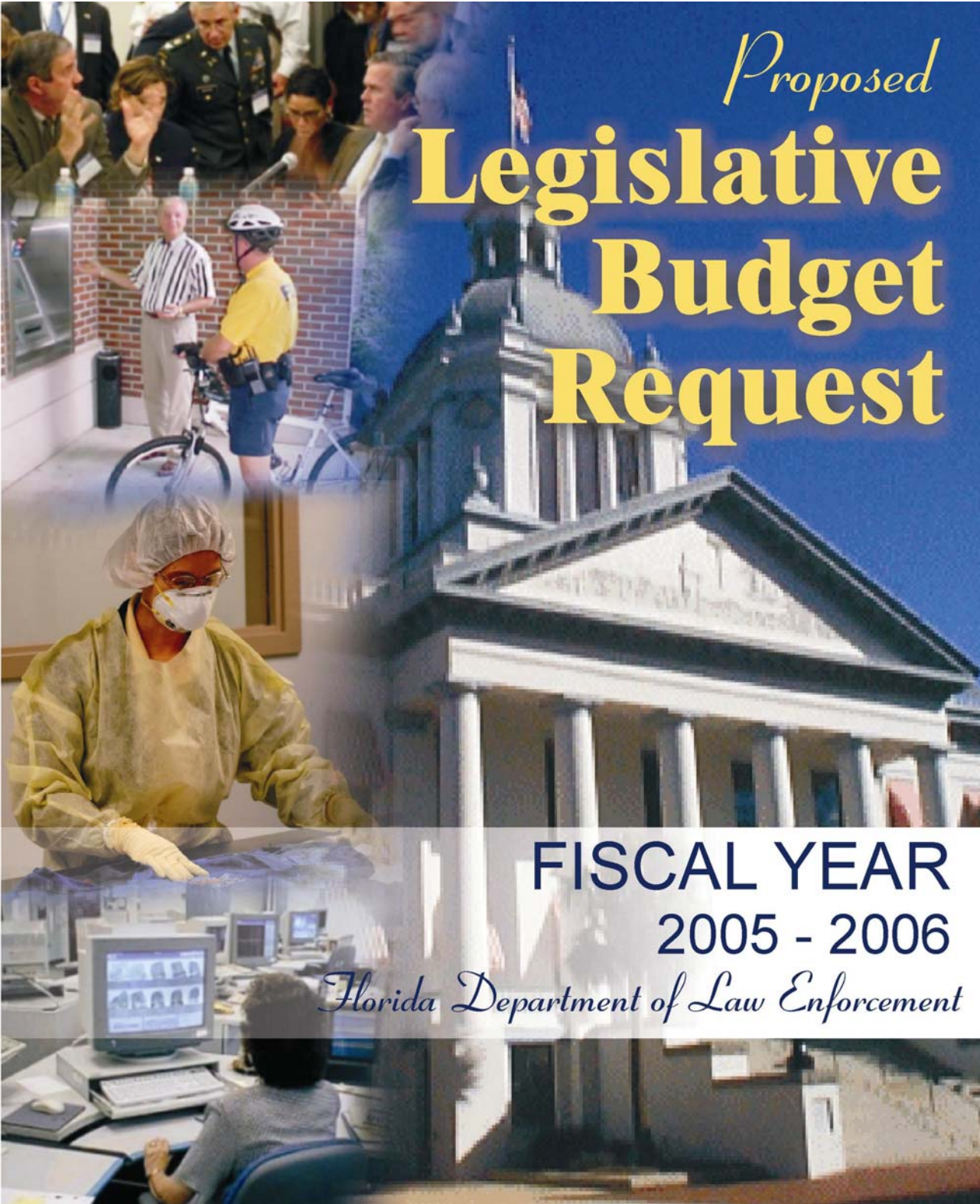
**CONTRACTS, AGREEMENTS AND PURCHASES**  
**OVER \$100,000 FOR APRIL 1ST THROUGH JUNE 30TH 2004**

<b><u>P.O.#</u></b>	<b><u>VENDOR/SERVICE</u></b>	<b><u>AMOUNT</u></b>
<b>*809303</b>	<b>C&amp;C International Computers</b> 240 Dell Inspiron 5150 notebook personal computers with advanced port replicators. <i>Information Program</i>	<b>\$338,331</b>
<b>*809327</b>	<b>The Presidio Corporation</b> Router maintenance for Information Program.	<b>\$144,416</b>
<b>809331</b>	<b>Digital Receiver Technology, Inc.</b> Cellular phone interceptor for Orlando Regional Operations Center. <i>Investigations and Forensic Science Program</i>	<b>\$167,078</b>
<b>C9381A</b>	<b>Hewlett Packard Co.</b> Maintenance and technical support services for FDLE's HP computer servers, peripheral devices and software. <i>Information Program</i> (5/16/04 thru 5/15/05)	<b>\$636,376</b>
<b>C9530A</b>	<b>Diverse Computing, Inc.</b> Contract awarded via ITN #B986 a competitive procurement for eAgent Client Messaging Service software to replace FDLE's current software that runs the Florida Crime Information Center (FCIC) System. <i>Information Program</i> (4/28/04 thru 7/14/09)	<b>\$1,450,000</b>
<b>C95345</b>	<b>Applied BioSystems</b> Maintenance and repair of models 310, 3100, 3700 analyzers located in FDLE crime laboratories statewide. Analyzers are utilized in analysis of DNA forensic evidence. <i>Investigations and Forensic Science Program</i> (7/1/04 thru 6/30/05)	<b>\$149,093</b>
<b>C95370</b>	<b>Northeast Florida Regional Council</b> Domestic Security Project: Development of Buffer Zone Protection Plans for critical infrastructure and key facilities in Florida. <i>Investigations and Forensic Science Program</i> (6/29/04 thru 9/30/04)	<b>\$344,310</b>

**CONTRACTS, AGREEMENTS AND PURCHASES**  
**OVER \$100,000 FOR APRIL 1ST THROUGH JUNE 30TH 2004**

<b><u>P.O.#</u></b>	<b><u>VENDOR/SERVICE</u></b>	<b><u>AMOUNT</u></b>
<b>C9574A STO</b>		<b>\$511,000</b>
	<p>This is an inter-agency agreement for payment of funds by FDLE from a federally funded subgrant (via Florida DCA) to the STO, who in turn is to procure a statewide intrusion detection system.</p> <p><i>Investigations and Forensic Science Program</i> (4/16/04 thru 4/30/05)</p>	
<b>C9582A Applied Biosystems</b>		<b>\$1,460,000</b>
	<p>Reagent purchase plan. The reagents (chemicals) are utilized by FDLE's crime labs for DNA analysis.</p> <p><i>Investigations and Forensic Science Program</i> (7/1/04 thru 6/30/05)</p>	
<b>C9590A Evoke Software</b>		<b>\$76,230</b>
	<p>Annual maintenance and technical support for Evoke Axio. This software is utilized by IRM to analyze and profile databases to prepare them for conversions from one type of database management system to another.</p> <p><i>Information Program</i> (6/29/04 thru 6/28/05)</p>	
<b>C9591A Agilent Technologies, Inc.</b>		<b>\$137,810</b>
	<p>Contract provides for the hardware and software maintenance and support services for mass selective gas chromatographs and related equipment used in Toxicology and Chemistry sections to identify narcotics.</p> <p><i>Investigations and Forensic Science Program</i> (7/1/04 thru 6/30/05)</p>	
<b>C9592A Florida National Guard</b>		<b>\$167,500</b>
	<p>Provision of manpower by FNG to FDLE to assist with seaport inspections.</p> <p><i>Investigations and Forensic Science Program</i> (7/1/04 thru 6/30/05)</p>	

\*Minority Vendor Listed

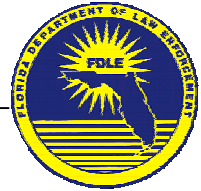


*Proposed*  
**Legislative  
Budget  
Request**

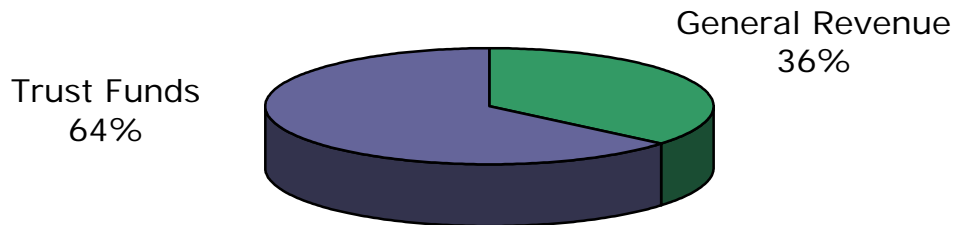
**FISCAL YEAR  
2005 - 2006**

*Florida Department of Law Enforcement*

**FLORIDA DEPARTMENT OF LAW ENFORCEMENT**  
**FISCAL YEAR 2004-2005 BUDGET**



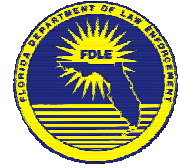
**TOTAL BUDGET:** \$287,813,563  
**TOTAL FTE:** 1,893



<b>PROGRAM</b>	<b>FTE</b>	<b>GENERAL REVENUE</b>	<b>TRUST FUNDS</b>	<b>TOTAL</b>
Executive Direction & Business Support	129	7,067,959	96,181,297*	103,249,256
Investigations & Forensic Science	1,174	93,240,644	20,453,482	113,694,126
Florida Capitol Police	87	28,500	5,127,594	5,156,094
Criminal Justice Information	392	3,392,251	44,475,276	47,867,527
Criminal Justice Professionalism	111	351,999	17,494,561	17,846,560
<b>TOTAL</b>	<b>1,893</b>	<b>\$104,081,353</b>	<b>\$183,732,210</b>	<b>\$287,813,563</b>

\* Includes \$88.6 m in federal grant pass through funds

**FLORIDA DEPARTMENT OF LAW ENFORCEMENT  
PROPOSED LEGISLATIVE BUDGET REQUEST  
FISCAL YEAR 2005-2006**



ISSUE	FTE	GENERAL REVENUE		TRUST FUND	TOTAL
		RECURRING	NON-RECURRING		
1. Performance Based Compensation Plan		\$110,531		\$48,611	\$159,142
2. Sworn Structured Retention and Recruitment Plan		\$346,500		\$89,760	\$436,260
3. Integrated Criminal History System			\$2,591,893	\$1,600,079	\$4,191,972
4. Continue DNA Database Expansion for Violent Felons		\$600,000			\$600,000
5. Continue Computer Crime Center		\$550,000			\$550,000
6. Expand Pharmaceutical Drug Diversion Response Teams	6	\$437,304	\$188,495		\$625,799
7. New Forensic Scientists for Growing Caseload	20	\$1,083,370	\$100,600		\$1,183,970
8. Retention of Experienced Forensic Scientists		\$967,680			\$967,680
9. Improve Missing Children Response	1			\$197,174	\$197,174
10. Florida Crime Information Center Quality Audits	3			\$230,096	\$230,096
11. Information Technology Infrastructure Replacement		\$542,850			\$542,850
<b>TOTAL</b>	<b>30</b>	<b>\$4,638,235</b>	<b>\$2,880,988</b>	<b>\$2,165,720</b>	<b>\$9,684,943</b>
<b>Fixed Capital Outlay</b> Building and Lab Maintenance to Control Mold			\$2,060,000		\$2,060,000
<b>TOTAL FDLE REQUEST*</b>	<b>30</b>	<b>\$4,638,235</b>	<b>\$4,940,988</b>	<b>\$2,165,720</b>	<b>\$11,744,943</b>
<b>Statutory Mandate</b> Expansion of DNA Database on July 1, 2005 to include ALL felons		\$1,665,000	\$2,831,040		\$4,496,040

**Total General Revenue      \$ 9,579,223**

**Total Trust Fund                \$ 2,165,720**

**TOTAL REQUEST                 \$11,744,943**

*(4.1% Increase over FY 04-05 Total Budget)*

## PERFORMANCE BASED COMPENSATION PLAN

**\$159,142 (\$110,531 GENERAL REVENUE; \$48,611 TRUST FUND)**

FDLE's performance evaluation system requires each member to have a performance contract that clearly outlines individual expectations for the fiscal year. Performance contracts contain quantifiable and specific expectations and are directly linked to the achievement of the agency's performance measures.



FDLE received funding in fiscal years 1999-2000, 2000-2001, 2001-2002, 2002-2003, and 2003-2004 to implement the Performance Based Compensation Plan. This unique incentive plan provides a 2% permanent salary increase to FDLE members who have been with the Department two years or longer, have no disciplinary actions, have not utilized more than 360 hours of leave, and who *exceeded* the performance expectations outlined in their performance contracts. Funds are requested to provide the plan to FDLE members in fiscal year 2005-2006.

Since performance pay was implemented in fiscal year 99-00:

- The number of service requests completed annually per scientist has increased 17% (from 333 to 388).
- The number of criminal history record checks conducted annually has increased 31% (from 1.6 million to 2.1 million).
- The number of training school audits conducted annually per Research and Training Specialist has increased 50% (from 172 to 259).
- The percentage response to criminal history record check customers (applicants, public records, firearm purchase) within defined timeframes has increased from 93% to 100%.
- The number of individuals arrested as a result of a criminal investigation has increased 51% (from 2,120 to 3,199).
- The number of law enforcement, correctional and correctional probation officer certification examinations administered has increased 22% (from 7,616 to 9,291).

### **What Service is the State of Florida Buying?**

- High performance goals and work standards for FDLE members
- Incentives for exceeding individual and department performance expectations
- Direct accountability for the achievement of performance measures
- Improved productivity across the agency

### **Cost**

FDLE is requesting \$159,142 for one month of funding. Performance pay increases will be awarded in June 2006 based on a full fiscal year of performance. The annualized cost for the Plan is \$1,917,665.



## SWORN STRUCTURED RETENTION and Recruitment Plan

**\$436,260 (\$346,500 GENERAL REVENUE; \$89,760 TRUST FUND)**

The Florida Department of Law Enforcement is requesting \$436,260 to continue a Sworn Structured Retention and Recruitment Plan provided by the 2003 Legislature. The Plan provides a permanent salary increase to the base rate of pay for special risk, sworn personnel who have achieved performance contract expectations, have no disciplinary actions, and have not been placed on a performance improvement plan for the last 12 months. Members on DROP are not eligible. Salary increases under the Plan are based on the individual's number of years of sworn, special risk service with FDLE.

FDLE's sworn officers investigate complex cases in the areas of domestic security, drugs, violent crime, economic crime, and public integrity as well provide protection for the state Capitol Complex. With a growing number of officers being recruited for federal agencies and many veteran officers retiring, it is critical for FDLE to retain its most experienced sworn personnel to serve as case agents and as mentors and trainers to newly hired agents.



### What Service is the State of Florida Buying?

- Enhanced ability to retain experienced sworn officers and investigators
- Recruitment incentive to bring qualified investigators from local agencies
- A structured salary incentive plan for seasoned Special Agents, Inspectors, Special Agent Supervisors, Capitol Police Officers, Investigators, Sergeants, and Lieutenants.

### Cost

FDLE is requesting \$436,260 (\$346,500 in recurring General Revenue and \$89,760 in Trust Fund) for six months of funding, with a payout in January 2005. Under the plan, approximately 180 sworn, special risk personnel would receive salary adjustments. The annualized cost for the Plan is \$436,260.

# INTEGRATED CRIMINAL HISTORY SYSTEM

**\$4,191,972 (\$2.6 M GENERAL REVENUE; \$1.6M TRUST FUNDS)**

FDLE is requesting funds to continue implementation of the Integrated Criminal History System (ICHS). ICHS will merge the existing Computerized Criminal History System and Automated Fingerprint Identification System into a single, state-of-the-art system that will provide a range of improved and new criminal identification and records management capabilities.

System design (phase 1) for ICHS was completed in October 2003. The 2004 Legislature appropriated \$7.5 million to develop a working model (phase 2), establish initial operating capability (phase 3), and facilitate the transition of data to the new system (phase 4). System software and equipment costs for phases 1 through 4 will be paid through a four-year installment payment program. Funds are requested to cover these installation payments and to pay for the final operational capability (phase 5) scheduled for December 2005.

## What Service is the State of Florida Buying?

A new Integrated Criminal History System that will:

- Provide faster and more efficient records processing
- Provide advanced technology that can effectively support the functions demanded (such as imagery and reporting capabilities) by Florida's criminal justice users
- Link criminal history record information with criminal offender imagery
- Link public and applicant criminal record checks to FDLE's financial management system
- Provide prompt criminal justice information that will be used by numerous criminal justice agencies, government agencies, private businesses and citizens

## Cost

- \$ 970,079 Trust Funds for installment payments for ICHS hardware and software (financing contract is being administered through the State's Consolidated Equipment Financing Program)
- \$1,292,868 Non Recurring General Revenue for hardware and software maintenance costs
- \$1,929,025 for project management services, design, engineering and data conversion services for final operating capability (phase 5). (\$630,000 Trust Fund and \$1,299,025 Non Recurring General Revenue)



## CONTINUE DNA DATABASE EXPANSION FOR VIOLENT FELONS \$600,000 GENERAL REVENUE

Florida's DNA database currently collects samples for sexual assault, lewd acts, homicide, home invasion robbery, car-jacking, aggravated battery, burglary, robbery, robbery with sudden snatching, kidnapping, and manslaughter. Pursuant to Florida Statute, on July 1, 2004, the scope of collections was expanded to also include violent felonies.



During the 2004 Legislative Session, FDLE received \$1.1 m to replace federal funding that was no longer available and to accommodate the additional growth in workload due to the addition of violent felonies on July 1, 2004. Of the new funds appropriated for fiscal year 2004-2005, approximately \$500,000 was Trust Funds and \$600,000 was non-recurring General Revenue. FDLE is requesting \$600,000 in recurring General Revenue to ensure the Department can continue to process the

statutorily required samples.

### What Service is the State of Florida Buying?

- Continued ability of Florida's DNA Database to collect, analyze and store offender DNA specimens
- Continued use of the Database to identify offenders and subsequently prevent them from committing additional crimes (felony offenders have a 67% recidivism rate)
- A statewide DNA Database that is one of the most successful in the nation:
  - Since its inception 13 years ago, the Database has aided in over 2,600 investigations (853 of these assists occurred in calendar year 2003)
  - In 2003 alone, the DNA database matched offenders to 189 sexual assaults, 47 homicides 55 robbery/assaults and 429 burglaries

### Cost

FDLE is requesting \$600,000 in recurring General Revenue. Funds will be used for chemicals, lab supplies, and service contracts to provide for the collection, analysis and storage of offender samples.

## CONTINUE COMPUTER CRIME CENTER \$550,000 GENERAL REVENUE

FDLE's Florida Computer Crime Center (FC3) and Computer Evidence Recovery (CER) sections investigate cyber-crimes, analyze evidence, conduct training, perform research and assist in the prevention and prosecution of computer crimes. Florida's program is considered the most comprehensive in the nation.

Since its inception, the FC3 and Computer Evidence Recovery Sections have:

- Carried out 40 complex computer crime operational cases;
- Worked almost 1,700 investigative assistance cases in support of local law enforcement;
- Trained 6,000+ law enforcement officers, Assistant State Attorneys and others on cyber crime investigations and prosecutions;
- Worked in coordination with other state and local agencies to develop the Florida Infrastructure Protection Center, the Florida Cybersecurity Institute, and the North Florida Infragard Chapter; and
- Provided laboratory analysis on computer media (330 last year) in cases ranging from child pornography to sexual battery and homicide and conducted these analyses with an average turnaround time of 28 days.



From fiscal years 2000-2001 through 2003-2004, FDLE used a Byrne grant to develop the expertise in-house to assist Florida law enforcement in combating computer crimes. Byrne funds were used to cover the salaries and expenses of 8 career service staff and 2 OPS staff assigned to investigate computer crimes.

The Byrne grant expired in fiscal year 2003-2004; and, during the 2004 legislative session, FDLE received \$550,000 in non-recurring General Revenue to support the program. FDLE is requesting \$550,000 in recurring General Revenue to ensure this critical program can continue to operate.

### **What Service is the State of Florida Buying?**

- Continuation of the state's program to combat and prevent computer crimes in Florida
- Ability for local law enforcement and state agencies to obtain expert analysis, training, and assistance in resolving complex cases involving the use of computers
- Retention of experienced and trained investigative, analytical, and laboratory staff

### **Cost**

FDLE is requesting \$550,000 recurring General Revenue to continue the Florida Computer Crime Center.

## EXPAND PHARMACEUTICAL DRUG DIVERSION RESPONSE TEAMS 6 FTE; \$625,799 GENERAL REVENUE

According to the Drug Enforcement Agency (DEA), pharmaceutical drug diversion makes up one third of the total drug abuse problem nationwide. In 2003, Florida's Medical Examiners found that prescription painkillers (methadone, oxycodone and benzodiazepines) killed more individuals than heroin and cocaine combined.

Florida's Governor and Legislators recognized the need for an organized and aggressive response to combating pharmaceutical drug abuse and fraud in Florida. In 2004, policy makers passed key legislation regulating Internet pharmacies. The Legislature also provided FDLE with 4 special agents to participate in newly formed pharmaceutical drug diversion response teams in Miami, Fort Lauderdale, Orlando, and Tallahassee. These multi-agency teams, comprised of representatives from various state and federal agencies, coordinate criminal enforcement, prosecution, and regulatory activities among agencies investigating pharmaceutical fraud. The teams also provide training, disseminate investigative and intelligence information, and develop public awareness and education campaigns.



FDLE is requesting funds to provide special agents in Jacksonville, Ft. Myers, Tampa and Pensacola to complete the build out of the drug diversion response teams and ensure that Florida has a comprehensive and fully coordinated statewide response to pharmaceutical fraud.

### **What Service is the State of Florida Buying?**

- A permanent and dedicated response to combating prescription drug fraud in Florida
- Maximization of enforcement, regulatory, and prosecutorial authority and resources
- Fully coordinated investigations of trafficking groups, healthcare practitioners, pain management clinics, and internet pharmacies involved in pharmaceutical diversion
- Improved information and intelligence sharing between agencies

### **Cost**

FDLE is requesting \$625,799 recurring General Revenue and 6 FTE (1 Special Agent Supervisor, 4 Special Agents, 1 Government Analyst) to participate on the statewide pharmaceutical drug diversion teams.

## NEW FORENSIC SCIENTISTS FOR GROWING CASELOAD 20 FTE; \$1,183,970 GENERAL REVENUE



FDLE has 7 regional crime laboratories located in Pensacola, Tallahassee, Jacksonville, Orlando, Tampa Bay, Daytona Beach and Ft. Myers. FDLE's labs conduct forensic analyses in the disciplines of Chemistry, Toxicology, Serology/DNA, Microanalysis, Latent Prints, Firearms, Crime Scene, Computer Evidence Recovery and Automated Fingerprint Identification. FDLE's crime labs have seen the incoming caseload increase approximately 8% per year in the last 2 years.

FDLE has used overtime to maximize the number of cases completed, incorporated the use of automated equipment to increase capacity, and employed aggressive case management techniques. While these efforts have helped, there have been no additional scientist positions established, and the lab can no longer keep pace with the steadily increasing demand. In the last year, turnaround times have increased in several disciplines and the statewide backlog has doubled.

FDLE is requesting 20 forensic scientists to keep up with the growth in incoming service requests, reduce backlogs, and decrease the turnaround times.

### **What Service is the State of Florida Buying?**

- Ability to process an estimated additional 8,000 service requests each year
- Accurate and timely forensic analysis
- Reduced backlogs
- Increased capability to support the growing forensic needs of criminal justice partners
- More crimes solved through forensic analysis

### **Cost**

FDLE is requesting 20 FTE (forensic scientist positions) and \$1,183,970 in General Revenue to provide additional scientists in the Department's crime laboratories.

## RETENTION OF EXPERIENCED FORENSIC SCIENTISTS

### \$967,680 GENERAL REVENUE

Although FDLE's forensic scientists are among the most trained and skilled in the country, a recent salary survey indicated that state compensation is substantially below the industry standard. The starting salary for scientists in other Florida labs (in Dade, Broward, and Palm Beach counties) is 13-37% higher than FDLE's starting salary for a Crime Lab Analyst Trainee. Scientists with 1-5 years experience in these same South Florida labs make an average of 33-46% more than an FDLE Crime Lab Analyst with comparable experience. Crime Lab Analyst Supervisors in south Florida labs, make 10-25% more than FDLE's Crime Lab Analyst Supervisors.

In the past five years, FDLE's labs have lost 95 members; 42% of these employees left FDLE for higher salaries with other laboratories. In addition, during the next 5 years, over 30 (12%) of the Department's analysts will be retiring. With the lab's caseload growing, it is a priority for FDLE to avoid losing experienced scientists and incurring the training time and costs associated with replacing them. Scientist turnover also typically results in increased turnaround times and a growth in backlog.

FDLE is requesting \$967,680 to provide a \$3,000 pay adjustment for forensic scientists. This increase would raise the starting salary, improve the department's recruitment abilities, and help to retain experienced scientists.



#### What Service is the State of Florida Buying?

- Enhanced ability to retain seasoned and skilled scientists
- Ability to recruit qualified individuals into FDLE labs
- Adequate staffing levels to meet the increasing demands for forensic services
- Continued quality of service provided by the state crime laboratory system

#### Cost

FDLE is requesting \$967,680 in recurring General Revenue to provide a permanent salary adjustment for forensic scientists:

CLASS	PROPOSED AMOUNT OF INCREASE	NUMBER PERSONNEL ELIGIBLE	TOTAL ANNUAL COST (INCLUDING BENEFITS)
Crime Lab Analyst / Trainee	\$3,000	147	\$564,480
Senior Crime Lab Analyst	\$3,000	78	\$299,520
Crime Lab Analyst Supervisor	\$3,000	27	\$103,680
<b>TOTAL</b>		<b>252</b>	<b>\$967,680</b>

## IMPROVE MISSING CHILDREN RESPONSE

### 1 FTE; 197,174 TRUST FUND

Over the last five years, the number of missing children cases worked by FDLE's Missing Children Information Clearinghouse (MCIC) has increased almost 500%. In 2002, the Department of Children and Families implemented an electronic system for reporting missing children to FDLE, increasing the average number of cases worked per analyst per year from 131 to 687.

In addition to working cases, the MCIC responds to a toll-free nationwide hotline, provides investigative assistance, and conducts training for Florida law enforcement agencies. The MCIC is the activation point for Florida's Amber Alert system and coordinates [missingchildrenalert.com](http://missingchildrenalert.com) (an email based notification system). The MCIC also provides on-scene assistance in child abduction investigations.



FDLE is requesting funds to enhance response to missing child cases. Additional FTE are needed to provide technical support to the Amber Alert system, as well as to provide Amber training to local law enforcement agencies. FDLE is also requesting on-call pay for analysts who must respond after normal business hours to requests for Amber Alerts by local law enforcement agencies. Funds are also requested to provide two mobile leads tracking systems to be used for case management during a child abduction investigation.

#### What Service is the State of Florida Buying?

- Increased capability to manage Amber Alerts and the [missingchildrenalert.com](http://missingchildrenalert.com) system
- Training on the Florida Amber Plan to local and state law enforcement agencies
- Efficient and effective case management during a child abduction investigation
- Continued focus on the search and recovery of missing children

#### Cost

FDLE is requesting \$197,174 in Trust Funds to enhance the capabilities of the Missing Children Information Clearinghouse:

\$70,000 for specialized contract programming

\$54,574 for 1 Research and Training Specialist

\$26,000 for on-call pay for analysts

\$46,600 for 2 mobile leads tracking systems (10 laptops and 2 servers)



## FLORIDA CRIME INFORMATION CENTER QUALITY AUDITS 3 FTE; \$230,096 TRUST FUND

The Florida Crime Information Center (FCIC) is the network used by criminal justice agencies to access information in the state's criminal history files. Under state and national policy guidelines, FDLE must audit Florida agencies (and their FCIC operators) accessing the FCIC network. These audits are performed to ensure physical and technical security, data quality, and policy compliance related to the use, release, and storage of criminal history information.



Over the last five years, a growing number of agencies have obtained access to the FCIC network. From 1999 to 2004, the number of criminal justice agencies requiring audits increased 47% (from 757 to 1,110), and the number of certified operators accessing the system increased 67% (from 32,367 to 54,770). In addition, in FY 05-06, a new FBI policy will go into effect that will require the audit of non-criminal justice agencies that receive state and national criminal history background checks. This policy change will mandate FDLE to audit 900 non-criminal justice agencies, as well as the private

companies contracted by non-criminal justice agencies for criminal history record screening. Furthermore, when the Integrated Criminal History System (ICHS) becomes fully operational in December 2005, new methods for criminal justice and non-criminal justice agencies to access criminal history data will become available, requiring additional oversight by audit staff.

FDLE is requesting funds for three new auditors to manage the increased audit demand due to the growth in agencies, new FBI policy requirements, and implementation of ICHS.

### **What Service is the State of Florida Buying?**

- Accountability for criminal justice and non-criminal justice agencies accessing state criminal history information
- Comprehensive audits that ensure data quality and security
- Continued ability to identify and control potential system misuse
- Compliance with state and federal policy requirements

### **Cost**

FDLE is requesting \$230,096 in Trust Funds to provide three Operations Review Specialist positions.

## INFORMATION TECHNOLOGY INFRASTRUCTURE REPLACEMENT \$542,850 GENERAL REVENUE

FDLE uses approximately 2,000 personal computers to perform essential public safety functions. FDLE utilizes the Microsoft Windows operating system and Office suite for these personal computers and plans to enter into the Microsoft Enterprise Agreement for operating system software, the Office suite, and client access licenses.

Currently licensed on a per-program, individual-user basis, the move to an enterprise license contract will allow FDLE to provide a standardized and up-to-date computing environment for all FDLE members. Providing standard office productivity software through an enterprise agreement provides FDLE staff with the latest productivity improvements to assist criminal justice partners.



### **What Service is the State of Florida Buying?**

- Improved integration of web, communications, security and application services
- Improved management tools for system administrators
- Improved reliability
- Improved security
- Broader support for new hardware devices

### **Cost**

FDLE is requesting \$542,850 (2,350 personal computers at \$231 each) in Recurring General Revenue for the enterprise license.



## BUILDING REPAIR AND LABORATORY MAINTENANCE TO CONTROL MOLD \$2,060,000 GENERAL REVENUE

FDLE's Regional Operations Center in Tampa has an airborne mold problem. The 2004 Legislature provided \$1 million to remediate microbial contamination from the building, equipment, and ductwork. To help eliminate recurrence of the contamination, FDLE is requesting \$1.8 million to renovate Tampa's HVAC systems with new air handlers and direct digital controls, provide new supply and general exhaust air systems, and upgrade the lab fume hoods. The HVAC systems serve FDLE's Tampa crime laboratory and adjoining office spaces.

FDLE is also requesting funds to replace fume hoods in the Tallahassee crime laboratory to prevent a similar mold problem from occurring. Fume hoods are used to protect scientists from inhaling hazardous vapors. The existing hoods are over 20 years old and require extensive maintenance. FDLE is requesting \$260,000 to replace the fume hoods in toxicology, chemistry, and latent print disciplines in the Tallahassee lab.

### What Service is the State of Florida Buying?

- Improved work environment for FDLE members in Tampa and Tallahassee
- Clean facilities to conduct operations
- Continued quality of forensic analysis



### Cost

FDLE is requesting \$2,060,000 to provide building repair and laboratory maintenance to control mold in two facilities:

#### Tampa HVAC System:

Project Oversight / Management	\$ 47,000
Architectural and Engineering Fees	\$ 175,000
Contractor and Construction Costs	\$1,578,000
<b>Tampa TOTAL</b>	<b>\$1,800,000 Non Recurring General Revenue*</b>

#### Tallahassee Fume Hoods:

13 fume hoods at \$20,000/hood	\$ 260,000
<b>Tallahassee TOTAL</b>	<b>\$ 260,000 Non Recurring General Revenue</b>
<b>ISSUE TOTAL</b>	<b>\$2,060,000</b>

\* An additional \$1.7 m will be requested for FY 2006-07 to complete this project.

## EXPANSION OF FLORIDA'S DNA DATABASE TO INCLUDE ALL FELONS \$4,496,040 GENERAL REVENUE

Florida's DNA database currently collects samples for sexual assault, lewd acts, homicide, home invasion robbery, car-jacking, aggravated battery, burglary, robbery, robbery with sudden snatching, kidnapping, manslaughter, and violent felonies. Beginning July 1, 2005, FDLE's DNA Database is statutorily required (contingent upon specific appropriation) by Section 943.325 to begin collecting samples from ALL convicted felons. This includes those incarcerated, on probation, community control, conditional release, control release, or any other type of court ordered supervision.



The DNA Database currently collects approximately 35,000-40,000 samples each year. The expansion of the DNA Database to include all felons is expected to yield an estimated 127,500 additional samples in the first year (submissions are retroactive). In subsequent years, submissions will "level out" and FDLE expects to receive approximately 47,500 additional samples annually from all felonies. In order to accommodate this influx in samples, FDLE is requesting funds for sample collection and analysis, equipment, OPS assistance and additional laboratory space.

### What Service is the State of Florida Buying?

- Inclusion of the DNA profile of all convicted felons in the state's DNA Database
- Continued use of the Database to identify offenders and subsequently prevent them from committing additional crimes (felony offenders have a 67% recidivism rate)
- A statewide DNA Database that is one of the most successful in the nation:
  - Since its inception 13 years ago, the Database has aided in over 2,600 investigations (853 of these assists occurred in calendar year 2003)
  - In 2003 alone, the DNA database matched offenders to 189 sexual assaults, 47 homicides, 55 robbery/assaults and 429 burglaries

### Cost

\$3,825,000	\$2.4 m Non-Recurring and \$1,425,000 Recurring General Revenue	Chemicals and lab supplies needed to collect and analyze samples
\$ 131,040	Non Recurring General Revenue	OPS for data entry assistance
\$ 300,000	Non Recurring General Revenue	2 genetic analyzers (enables scientists to process 16 samples simultaneously)
\$ 240,000	Recurring General Revenue	Lease an additional 12,000 sq. feet of storage space (to retain samples and hard copies of submission documents)
<b>\$4,496,040</b>	<b>TOTAL</b>	